अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE Of MEDICAL SCIENCES
साकेत नगर, भोपाल (मध्य प्रदेश) – ४६२०२४
Saket Nagar, Bhopal (Madhya Pradesh) – 462024

Advertisement No: AIIMS Bhopal/CFM/Projects/DrDD/ICMR-PRIMED /06 Dated: 27/10/2026

Vacancy Notification for temporary/ contractual posts of Multitasking Staff under ICMR-funded project

Eligible candidates are invited to attend **WALK-IN-TEST** on dates mentioned below for the post of **Multi-tasking Staff** on purely **contractual basis** in the extramural research project titled ***"Survive to Thrive- Implementation Research to Improve Developmental Outcomes of disadvantaged children in urban, rural, tribal areas of Madhya Pradesh- A Mixed Methods Intervention Study"*** funded by Indian Council of Medical Research (ICMR) to Dr. Deepti Dabar , Principal Investigator and Additional Professor in the Department of Community & Family Medicine at AIIMS Bhopal.

A. Recruitment for the post of Multitasking Staff

1. Number of posts: **1 (ONE)**
2. Consolidated Pay: **Rs 15,800/-** (consolidated including HRA)
3. Age: 25 years or less
4. Duration of contract: 11 months
5. Qualifications (Essential): High School or equivalent
6. Qualifications (Desirable): Intermediate in Science, Diploma/ Certificate in computer application and/ or typing (English & Hindi)
7. Experience (Desirable): Previously worked in project at AIIMS Bhopal or similar healthcare institution
8. Job Description: To develop network among community and healthcare providers, enroll and follow-up participants, record-keeping, crowd management in community during health camps and research data collection and any other tasks assigned by the PI.
9. The employee would need to have a valid drive license for two-wheeler with gear and own/ arrange for a two-wheeler for travel related to the project in the districts of Madhya Pradesh viz. Bhopal, Chhindwara and other districts
10. Mode of selection: Walk-in written test by competent selection panel
11. Date of Written Test**: 12/11/26 (Thursday), 10:30 am**
12. **Time of Reporting**: All the candidates should report **by 10:30 am** on **12/11/26 (Thursday), 10:30 am**
13. Reporting Venue**:** Room No.246 , Department of CFM, Second Floor, Sardar Vallabh Bhai Patel Block (Medical College Building), AIIMS, Saket Nagar, Bhopal.
14. The test would be conducted at the level of class 10 in subjects of science, social sciences, mathematics, English, Hindi, general aptitude, computer and communication skills.

15. The candidates shall report with
    a. Duly filled application form with photograph
    b. Self-attested photocopies of proof of date of birth (birth certificate/ class 10th certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.
    c. Please don't send any documents beforehand. Bring them on date of examination.
    d. Original certificates should be produced on the date of examination for verification
16. **The date of recruitment would be used as the cut-off for calculation of age to consider eligibility.**
17. **Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees as per GOI rules and norms.
18. No TA/DA will be paid for attending the interview.
19. The advertisement and application is hosted at the websites of AIIMS Bhopal(www.aiimsbhopal.edu.in)
20. **Application Fees: Nil**

TERMS AND CONDITIONS

1. **It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she doesn't fulfil essential eligibility criteria.**
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or ICMR.
3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or for continued contractual appointment.
4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing ad-hoc/ extramural / short term research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.

7. The candidate who is already in government service shall submit **'No Objection Certificate"** from the present employer at the time of walk-in-written test or interview.
8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
9. The candidate should bring along **original certificates** in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs. One set of self-attested photocopies of the relevant documents would need to be submitted with the application form**. Failing these, he/she will not be allowed to participate in the walk-in-written test or interview**.
10. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
11. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
12. Canvassing of any kind will lead to disqualification.
13. Private practice of any type is prohibited.
14. S/he can be posted at any place as per the requirement of the project including rural areas / field sites.
15. S/he is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
16. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
17. The candidate should not have been convicted by any Court of Law.
18. In case any information given or declaration by the candidate is found to be false of if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
19. Applications incomplete in any aspect will be summarily rejected.
20. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
21. All information / updates pertaining to this advertisement including **date of written examination,** result, joining etc will be displayed on the AIIMS Bhopal (www.aiimsbhopal.edu.in) website and notice board of department of CFM of the institute.
22. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
23. If the selected candidate doesn't report for joining, candidates next in the waiting list from this recruitment process itself will be offered to join as per their order in the waiting list.
24. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

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